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INITIAL ACCREDITATION APPLICATION PROCEDURE

The procedures below are the steps, general timeline, and process for initial accreditation.

- Prospective applicant submits letter of intent to the Office of Public Instruction
- School personnel meets with the OPI
 - Accreditation Manual reviewed (school must meet all standards)
 - School must submit course schedule(s), administrative schedule(s) with folio numbers, and teacher schedule(s) with folio numbers
- First on-site visit with OPI team may include, but is not limited to:
 - OPI Accreditation staff member
 - District Superintendent
 - School Principal
 - Curriculum Coordinator
 - Special Education representative
- Follow-up report to school personnel from OPI team
- First progress report to the Board of Public Education (BPE)
 - Public comment
- Second on-site visit with the same OPI team
- Follow-up report to school personnel from OPI team
- Second progress report to the BPE
 - Public comment
- Third progress report to the BPE
 - Recommendation for provisional Accreditation status from the OPI
 - Provisional Accreditation status has a 3-year probationary period
 - Any Accreditation deviations resulting in Advice or Deficiency status during this period will result in the loss of provisional Accreditation
 - Public comment
- BPE approval of Provisional Accreditation
- Annual OPI on-site follow-up visit each year for three years

After successful completion of the Provisional Accreditation period, the OPI may recommend Regular Accreditation status to the BPE.